



HO'ĀLA NĀ PUA
a program of
NĀ KAMALEI - Ko'olauLoa **E**arly **E**ducation **P**rogram

'OHANA LETTER OF AGREEMENT

Aloha Ho'āla Nā Pua family—

Ho'āla Nā Pua is a program of Na Kamalei-K.E.E.P. Nā Kamalei is a community-initiated, community-based early childhood program for families with children in the moku of Ko`olauLoa (Waimea to Kualoa). Nā Kamalei-K.E.E.P. is a tax exempt 503(c)3 non-profit organization begun in 1996 as an initiative of community and professional people. Nā Kamalei means “precious children”. We strive to help build upon the strengths of our 'ohana (families) and keiki (children) with cultural and professional understandings of how keiki learn and grow. Together we can help prepare our keiki for school and for a successful life.

NĀ KAMALEI-K.E.E.P. request your *kōkua* (help) by filling out the child development questionnaires, surveys, workshops and session evaluations. They help to improve the program for everyone.

By enrolling in Ho'āla Nā Pua, you also become a voting member of Nā Kamalei and have say in how the program is run. Please take the time to inform us when something is not as you expect, if there is something unsafe or you feel unsatisfied.

MAHALO, for taking the time to participate in the quality of your child's education. Your involvement is essential to the continual growth of your keiki.

I understand that upon enrollment our family needs to **completely fill out the following forms:**

- Nā Kamalei Membership Enrollment Form With Consents, Release and Indemnification.
- Emergency Medical Care Card. (White)
- Copy of Child's Up-Dated Immunization Card.
- Child and Adult Participant's Current TB Clearance.
- Ho'āla Nā Pua Registration Fee Form, Annual Fee of \$25 (if applicable) and monthly fee payment. (Blue)

I also understand the additional **my responsibility upon enrollment at Ho'āla Nā Pua:**

- Attendance of the participating adult at **one Orientation Meeting** (upon entry or 1x per year).
- Attendance of the participating adult in the **General Membership Meetings** (1X each quarter).
- Adult **Sign-in** for Daily Attendance, Meetings and Special Functions.
- Compliance with the **Parent Handbook** Policies and Procedures.

Signature of Participating Parent/Guardian

Date